



How to Update ISMP-15 and Wood Certification Details for Pallet/Unit Load

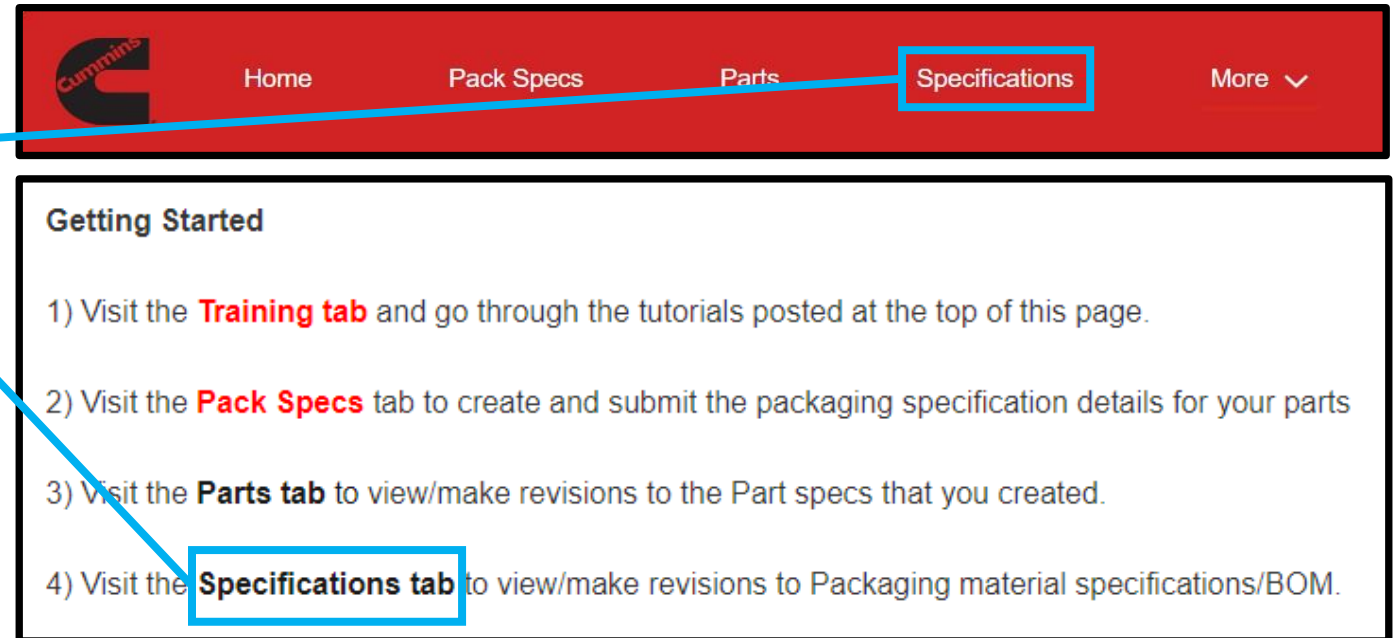
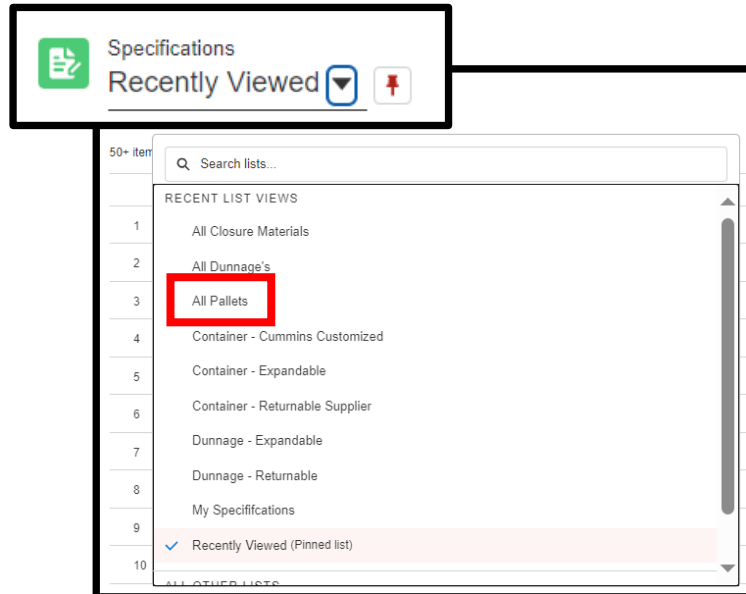
Ronnie Hickling

Version: 1
July 12, 2024

External

View Specifications

- Click on the **Specifications** tab on the home page
- Use the dropdown arrow on the following screen to filter out spec record types

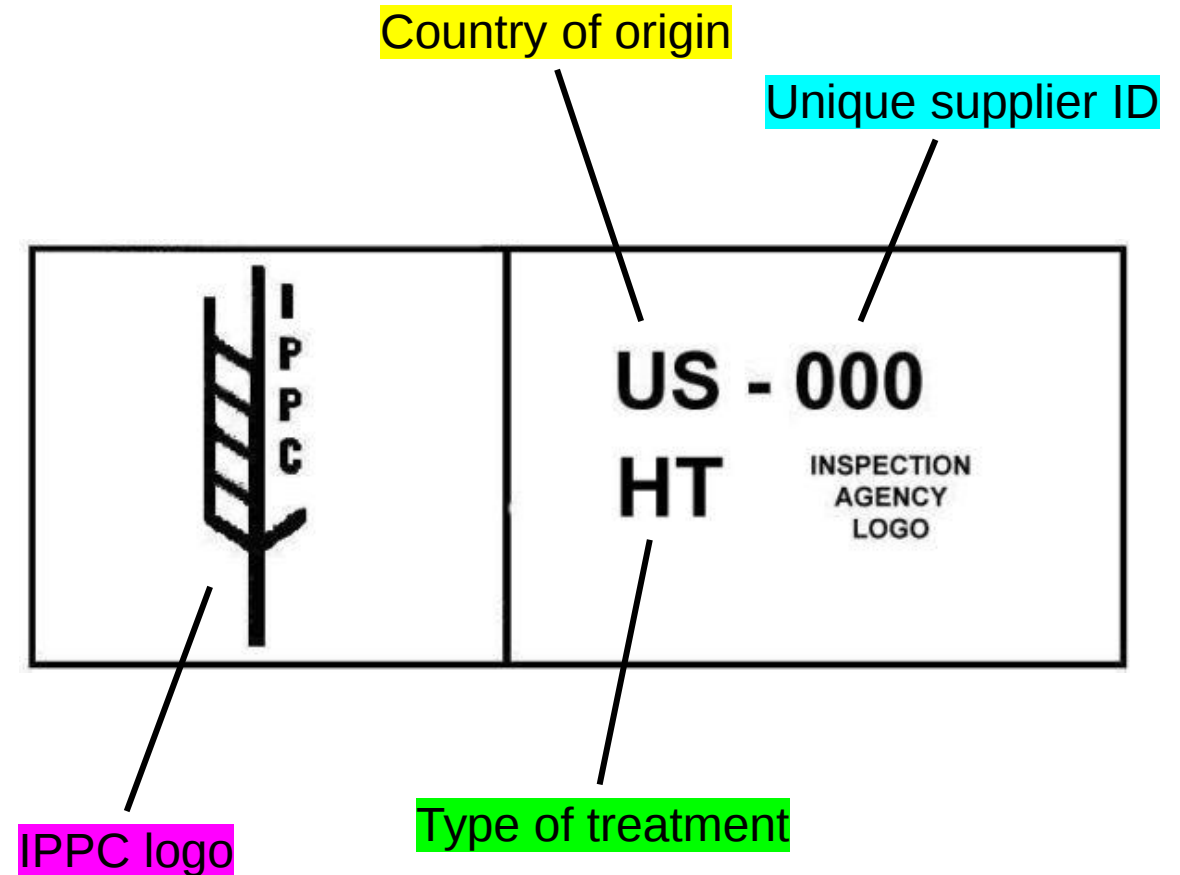


- Select a component spec you wish to update

	☐	Internal Part ID ↑	Spec Name	Record T...	Status
1	☐	111111	111111	Pallet	Obsolete
2	☐	111111_2	111111	Pallet	Approved
3	☐	123	123	Pallet	Approved
4	☐	4 way pallet 48 x 40	4 way pallet 48 x 40	Pallet	Approved
5	☐	40 x 48	40 x 48	Pallet	Approved
6	☐	40 x 48 std pallet	40 x 48 std pallet	Pallet	Approved
7	☐	48 x 40 std_4 way pallet	48 x 40 std_4 way pallet	Pallet	Obsolete
8	☐	48 x 40 std_4 way pallet	48 x 40 std_4 way pallet	Pallet	Approved
9	☐	48 x 40	48 x 40 External	Pallet	Approved

ISPM-15 Stamp

- International Standards for Phytosanitary Measures No. 15
- Solid wood packaging material such as a pallet, crate, and customized wooden racks with a thickness greater than 0.24in/6mm need to follow ISPM-15 standards.
- ISPM-15 stamp includes the following details:
 - Country of origin
 - Unique supplier ID
 - Type of treatment
 - IPPC logo



Note...

Once you create any specification; parts/BOM, from the pack specs tab, it will get auto-approved. **You cannot make changes when the spec status is listed as “Approved.”** Proceed for further instructions on making spec changes.

Edit Spec – Step 1

Specification
4 way pallet 48 x 40

Spec Name
4 way pallet 48 x 40

Status
Approved

Superseded By

+ Follow Edit **New Version** Submit

■ If Spec has been Approved...

- Click the **New Version** button in the top right corner of this screen
- Specify the reason for creating a new version of this component
- Click **New Version**

New Version

* Internal Part ID
4 way pallet 48 x 40

* New Version Reason

Items not to New Version

Items to New Version

- ▶ Finished Goods - Specification
- ◀ Materials - Specification
- Quality - Specifications
- Specright Files - Specification
- Supplier Documents - Specification

Show/Hide Advanced Selection

New Version

Edit Spec – Step 2



Specification
4 way pallet 48 x 40

+ Follow Edit **New Version** Submit

Spec Name 4 way pallet 48 x 40 **Status** In Process Superseded By

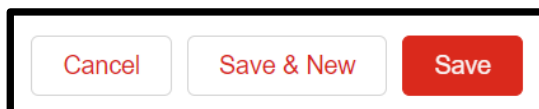
- Status will change to “In Process”
- Utilize the “Edit” button in the top right corner of this screen

OR

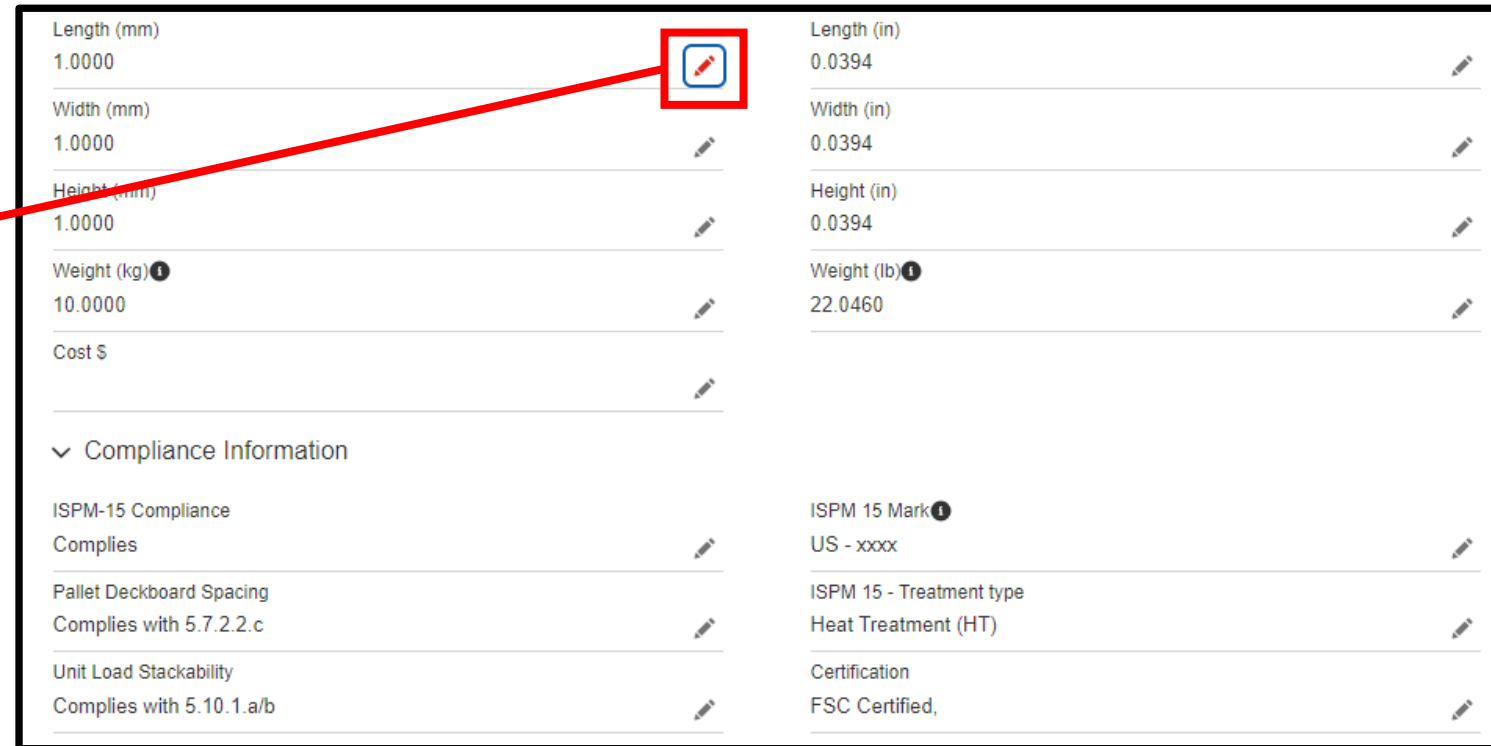
- Use the pencil edit buttons to the right of each information text box

➤ Enter updated details, including dimensions, weight, ISPM-15 compliance information, wood certification details, pallet deck board spacing, and unit load stacking.

- Click **Save**



Cancel Save & New **Save**



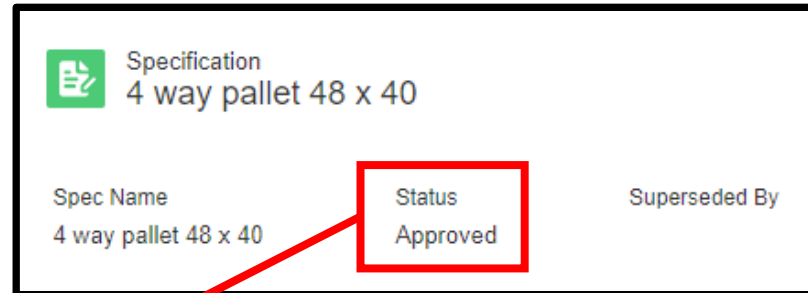
Length (mm)	1.0000		Length (in)	0.0394	
Width (mm)	1.0000		Width (in)	0.0394	
Height (mm)	1.0000		Height (in)	0.0394	
Weight (kg) ⓘ	10.0000		Weight (lb) ⓘ	22.0460	
Cost \$					
▼ Compliance Information					
ISPM-15 Compliance			ISPM 15 Mark ⓘ		
Complies			US - xxxx		
Pallet Deckboard Spacing			ISPM 15 - Treatment type		
Complies with 5.7.2.2.c			Heat Treatment (HT)		
Unit Load Stackability			Certification		
Complies with 5.10.1.a/b			FSC Certified,		

Submit Updated Spec



Spec Name	Status	Superseded By
4 way pallet 48 x 40	In Process	

- Once all desired changes have been made...
 - Click the **Submit** button in the top right corner of this screen. The spec will be auto-approved.
 - The old version will become “Obsolete,” and the new version will get superseded/approved



Spec Name	Status	Superseded By
4 way pallet 48 x 40	Approved	

Updating Pack Spec...

- Select the **Related** tab next to “Details”
 - Open the P RTPDS/Pack Spec in scope
- Click **Edit**

Details **Related** Files Approval History History

Specright Files (2) New

Specright File	File Name	File Type	File Extension
SF-24047	RSC 212_203_139	Image	jpg
SF-24048	PCR Certificate Image	PCR Image	jpg

[View All](#)

Where Used (1) New

Pack Spec	FG Description	Quantity	Pack Spec Record Type
P RTPDS-026527		1	PFEP

[View All](#)

Pack Spec
P RTPDS-026527

[Follow](#) **Edit** [Submit](#) [Recall](#)

Version Number	Type	UOM	Status	Submission Date	Owner
1	Expendable	Metric (mm/Kg/Microns)	Rejected	5/20/2024	Test Supplier

- Go to respective tab, remove old version by deleting the spec.
 - Select spec
 - Click the **Replace** button
- Click **Select Existing**
- Search for updated component name/number, and add revised details

Pallet

[Replace](#)

Pallets
2 of 2 items • 1 item selected

Search this list...

Spec N...	Pallet T...	Contain...	No. of L...	Cost	ISPM-15...	Length	Width	Height	Weight
4 way pallet 48 x 40	Wood Stringer 4-Way	4	4	0	Complies	1	1	1	10
4 way pallet 48 x 40	Wood Stringer 4-Way	4	4	0	Complies	1	1	1	10

Pallet

[Add New](#) [Select Existing](#)

Updating Pack Spec...

- Once the updated component spec has been added, exit the window
- Refresh the page and review updated details
- Click the **Submit** button in the top right corner of this page
- Add necessary comments and submit the pack spec

Pallet

[Replace](#)

Pallets

1 of 1 item • 0 items selected

Spec N...	Pallet T...	Contain...	No. of L...	Cost	ISPM-15...	Length	Width	Height	Weight
☐ 4 way pallet 48 x 40	Wood Stringer 4-Way	12	4	0	Complies	1	1	1	10

Specifications Plants Files More

[+ Follow](#) [Edit](#) **Submit** [Recall](#)

Submit

You are about to submit the Pack Spec for the approval, please verify all you information before you submit.

Summary

SKU: PRTPDS-026527

Type: Expendable

Supplier ID: 1234567890

* Comments

[Submit](#)

Owner
[Test Supplier](#)

External Cummins | 9

